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# **EVERA**

ECOLOGIC VEHICLES ● RENEWABLE ENERGIES

# **MONACO**

# *2009*

**From March 26<sup>th</sup> to 29<sup>th</sup> 2009**

**EXHIBITOR' S FILE**

**2009**

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## I : GENERAL INFORMATION

### **1.1 Venue**

The event will take place in Ravel, located on Level +1 and Le Guelfe / Le Génois on Level +2 of the Grimaldi Forum.

The complete address is as follows :

GRIMALDI FORUM  
10, avenue Princesse Grâce  
BP 2000  
MC 98001 Monaco Cedex  
Contact : **Berthe MOUTARD**  
Tel : + 377 99 99 22 18  
Fax : + 377 99 99 22 01  
Email : [bmoutard@grimaldiform.com](mailto:bmoutard@grimaldiform.com)

### **1.2 Time schedule**

The installation, show and dismantling dates for Exhibition are scheduled as follows :

#### **Booth construction**

March 24th from 08h00 to 20h00 March 25th from 08h00 to 20h00

#### **Exhibitors' set up**

March 25th from 08h00 to 20h00

#### **Event days**

March 26th from 10h00 to 18h00 - March 27th from 10h00 to 18h00

March 28th from 10h00 to 18h00 - March 29th from 10h00 to 18h00

#### **Exhibitors' departure**

March 29th from 18h00 to 22h00

#### **Dismantling**

March 30th from 08h00 to 20h00

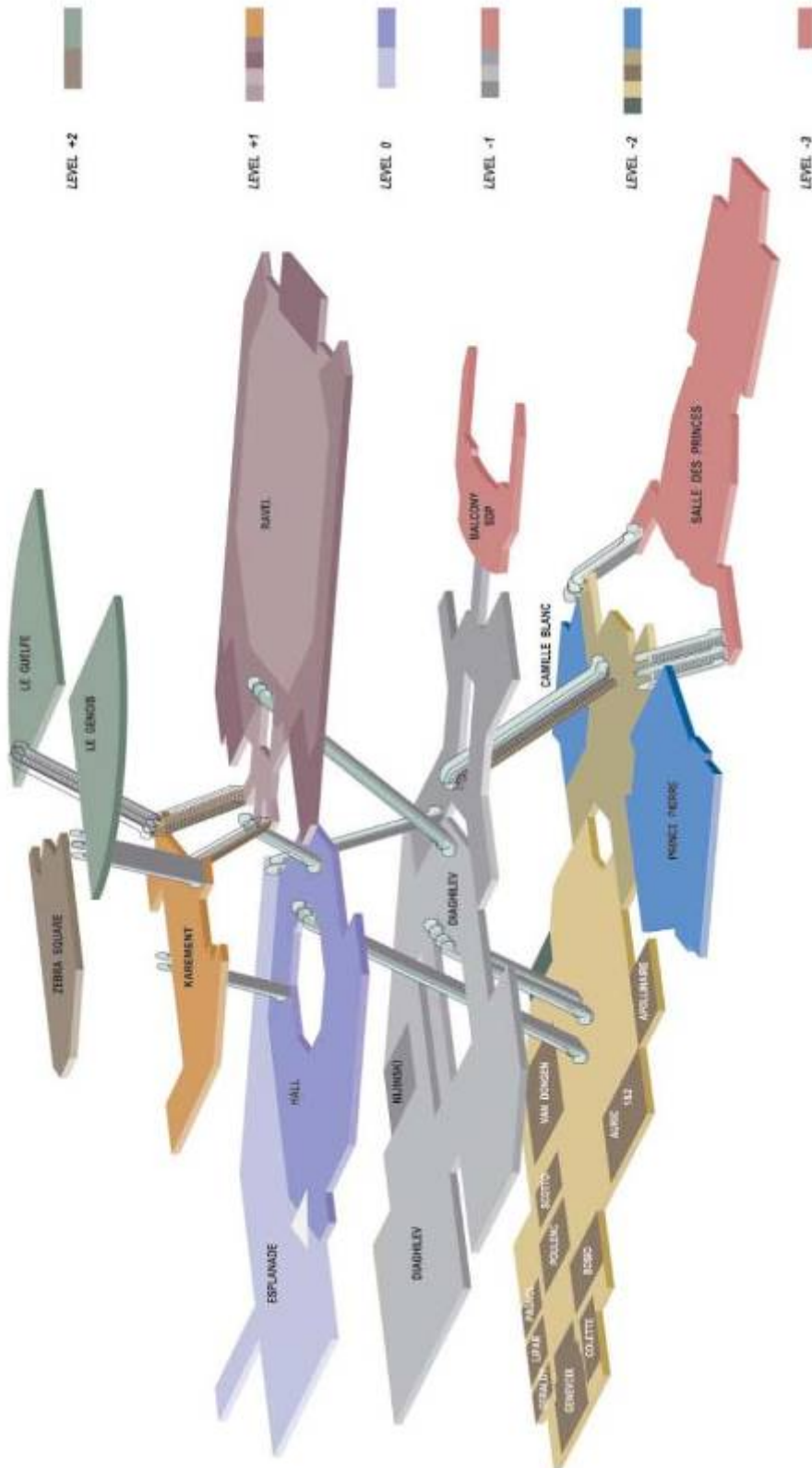
Exhibitors should remove their own structures, equipment and/or products before the end of the period reserved for moving-out and/or dismantling.

Exceptionally, the periods of booth construction can be extended on payment of an additional fee by the exhibitor.

If a prolongation has not been authorized, The Grimaldi Forum reserves the right to remove the exhibitor's property from the premises by any means and at the exhibitor's expenses and risks.

Any installation that would damage the general aspect of the Grimaldi Forum will be removed by the Grimaldi Forum, as well as any material or substance with unpleasant smell or any material or substance considered to be dangerous.

**Building presentation - GRIMALDI - FORUM**



## 1.4 Parking

### Car parking

A special daily tariff for name of the exhibition participants of **5.50** euros is subject to parking spaces availability:

PARKING PUBLIC DU GRIMALDI FORUM : 4, avenue Princesse Grâce

PARKING PUBLIC DU LARVOTTO : Avenue Princesse Grâce (in front of the beach)

PARKING PUBLIC LOUIS II : Boulevard Louis II (in front of the CCAM)

This preferential tariff will be applied on presentation of a voucher which exhibitors can obtain from the organizer.

The corresponding fees will be payable by each exhibitor, from their first admission in the parking, to the officer. In compensation of the payment, a magnetic access card, valid for the required number of days, will be given to them.

### Truck/Lorry parking:

Access of HGVs and commercial vehicles to the Principality and parking around the Grimaldi Forum are strictly regulated : see chapter IV :

### ACCESS AND PARKING

The loading and unloading of equipment during the set up and the dismantling will be as specified in chapter III :

### TECHNICAL INFORMATION

## **II :PRACTICAL INFORMATION**

### **2.1 Inventory of fixtures - Damage**

An inventory of the premises and/or equipment is made before exhibitors takes possession of them, and after they return them at the end of the event.

If the exhibitors are neither present or represented on the day and time fixed by the Grimaldi Forum for this inventory, only the inventory made by the Grimaldi Forum will be considered authentic.

All exhibitors are expressly advised that it is forbidden to fix or hang signs, banners, pictures, etc., on the walls with nails, glue, hooks, thumbtacks, etc., and they will be charged for any damage.

Exhibitors will also be charged for any damage they may cause to the floors. Therefore, if there is any risk of damage, they must take all necessary steps (plastic sheeting, plywood board, etc...) to ensure the protection of the floors.

Any damage found during this inventory will involve the responsibility of the exhibitors who will bear the cost of the repairs.

### **2.2 Signs**

The posting of signs within the rented areas is subject to the prior written agreement of the Grimaldi Forum, and carried out by the Grimaldi Forum or under its control at the expense of the exhibitor.

### **2.3 Delivery procedures**

Packages forwarded by the exhibitors before the opening of an exhibition can be accepted by the Grimaldi Forum in the available space limit only if :

- No packages will be accepted prior to 8 days before the beginning of the event.
- Those packages must be less than 1m3.
- These packages must be sent back at the latest within 48 hours after the end of the event.
  
- The Grimaldi Forum refuses any responsibility for them.



## **2.4 Crate Storage - Waste removal**

It must be noted that the Grimaldi Forum does not offer any premises for the storage of empty crates and packaging during the exhibition. They must therefore be immediately removed as the installation progresses and, if necessary, brought back during the dismantling.

This service can be arranged through the agreed forwarding agent of the Grimaldi Forum.

Similarly, exhibitors will pay for any removal of waste packaging resulting from the exhibition's installation (crates, boxes...). Exhibitors may request that the Grimaldi Forum services place and remove waste containers at the exhibitors' expense.

## **2.5 Cleaning**

The Grimaldi Forum provides cleaning services prior to the event's opening and following the dismantling and departure as well as daily cleaning of aisles and common areas in the exhibition areas. After the opening of the exhibition, The daily cleaning of the booth is to be paid by the exhibitors. For the empty spaces, please see "GFM Order Forms - Cleaning".

## **2.6 Security - Access Control**

The Grimaldi Forum maintains 24 (twenty-four) hour security, seven days a week, with its own staff. Individual surveillance of the booth can be requested by the exhibitors, at their own expense (See "GFM Order Forms - Personnel").

An identification badge is required to enter the center. This badge is provided by the organizer who will provide the Grimaldi Forum with a sample of the badges prior to the event.

The Grimaldi Forum may refuse entry to or expel any person whose behavior or clothing is considered incompatible with the Center's image or who refuses to comply with the local safety rules.

## **2.7 Insurance**

The exhibitors must obtain insurance to cover civil third party liability as well as liability towards the Grimaldi Forum, and for all the goods belonging to them or with which they have been entrusted. Written proof of such insurance must be supplied to the Grimaldi Forum before the opening of the exhibition. This insurance should include a waiver of recourse against the Grimaldi Forum and its insurers. The Grimaldi Forum shall not be held liable with regard to exhibitors and/or third parties.

## **2.8 Taxes and duties**

The exhibitor will pay all relevant rates, taxes, and other contributions, plus relevant expenses, to all persons and organisations involved in the exhibition. The exhibitor will find in the agreed suppliers list the information related to the compangny charged to VAT refund. The exhibitor must abide by the rules of literary and artistic property, obtain all necessary authorisations from the organisations concerned prior to the event, in particular the Society of Authors, Composers and Editors of Music (S.A.C.E.M.) and settle any payments for rights and taxes which are due to those organizations.

## **2.9 Customs**

All customs procedures must be arranged through one of our agreed forwarding agents.

## **2.10 Catering**

Catering in the Grimaldi Forum is provided exclusively by approved suppliers. Therefore, the entrance, sale or distribution of any food or beverage is subject to written authorisation from the Grimaldi Forum prior to the event.

The Grimaldi Forum offers a delivery to booth service allowing exhibitors to order food or drinks (See “Suppliers Order Forms - Catering - Food/Beverage”).

The Grimaldi Forum is at your disposal to provide quotes for any further requirements.

## **2.11 Animals**

Except with prior written authorisation, the introduction of animals into the Grimaldi Forum is forbidden.

### III : TECHNICAL INFORMATION

#### 3.1 Delivery area and Goods lift :

The access to the exhibition spaces in the Grimaldi Forum will be possible from :

- The internal delivery area Level -4 ( maximum height : 4.10 m )
- The external delivery area
- The Grimaldi Forum public car park (ex Portier)

Please note that parking on the Grimaldi delivery areas is strictly forbidden (delivery only).

The dimensions of the service lifts available in the exhibition halls are as follows :

\*Note :Dimensions are not including hand rails

Catégorie	MC 1	MC 2	MC 4	MC 6	MC 8
Charges Utile (Tonnes)	4.50	4.80	4.125	2.50	4.25
Dimension Cabine (m) Largeur *					
Profondeur	2.00	2.00	2.00	1.80	2.00
Hauteur	4.10	4.30	3.90	4.00	3.80
	2.20	2.20	2.20	3.60	3.60
Passage libre (m) Largeur					
Hauteur	1.60	1.60	2.00	1.60	2.00
	2.10	2.10	2.10	3.50	3.50
<b>Espaces Desservis</b>					
Niveau 2	Génois	Guelfe	/	/	/
Niveau 1	Ravel	Ravel	Ravel	/	Ravel
Niveau 0	Hall	/	Aire déchargement extérieure	/	Aire déchargement extérieure
Niveau -1	Diaghilev Est	Diaghilev Nord Est	/	Diaghilev Sud & Parking	/
Niveau -2	Foyer sup salles de comm	Foyer sup salles de comm	/	Salles de commissions	/
Niveau -4	Aire déchargement Intérieure	Aire déchargement Intérieure	/	/	/

The use of the exhibitor's own trucks or lifting machinery is subject to written authorization prior to the event. Forklift trucks with operators are available at an additional charge from the Grimaldi Forum (See "GFM Order Forms - Personnel").

Please note that only Grimaldi Forum staff are allowed to operate the Grimaldi Forum lifting machinery.





### **3.2 Load Capacity**

Permitted weight limits for loads at floor level in the main exhibitions areas are as follows :

- Espace Ravel (1st floor): 1000kg per sq.m.

These load restrictions are not only valid for the installation of exhibits but also for their transportation within the Grimaldi Forum.

### **3.3 Ceiling height**

The clear ceiling heights vary in the exhibition areas. If necessary, the exhibitor will contact the Events Department to obtain full information concerning this, depending on the booth location.

### **3.4 Water connection**

All requests for water connection will be reviewed by the Events Department and, if approved, a price quotation will be sent to the client.

### **3.5 Safety Rules**

#### **A –Chief fire Safety Officer**

Booth designed and fitted by exhibitors must comply with :

- the safety rules covering fire and panic risks in buildings open to the public (in the absence of specific Monegasque regulations, French law will apply).

- the instruction given by the Chief Fire Safety Officer appointed for the Exhibition :

GRIMALDI FORUM

FIRE SAFETY DEPARTMENT

Tel : +377 99 99 22 00

Exhibitors must submit their booth project to the Chief Fire Safety Officer at least two months before the opening of the show.

For booth not fitted by the Grimaldi Forum the file must contain :

- Plans
- Safety questionnaire (see specific form hereafter)
- All the certificates concerning material fire rating and issued by an approved French Laboratory with calculation and details concerning roof, wall clothing...
- Applications for authorization to use appliances generating an open flame, heat engines or combustion engines, smoke generator, butane or propane gas, dangerous gas (Acetylene, oxygen, hydrogen...), radioactive substance, X-rays, lasers
- Declaration form for machines in operation (see specific form hereafter)
- Electrical installation Description

If necessary the booth project will be modified according to the Chief Fire Safety Officer's requirements.

The declaration form for electricity supply not installed by the Grimaldi Forum must be approved by our Chief Fire Safety Officer at least the day before the Safety Committee's inspection (see specific form hereafter).

## **B –Materials rating**

The materials used in booth construction must be in conformity with the fire ratings indicated in the Safety Questionnaire.

These ratings will be justified by valid certificates issued by agreed laboratories.  
The certificate issued must correspond to the combination of structure/adhesive/wall covering actually used in the booth.

French fire regulations and materials ratings are the only ones applicable:

French fire ratings are as follows :

M0 - Fireproof materials M3 - Medium flammability materials

M1 - Non flammable materials M4 - Flammable materials

M2 - Low flammability materials

## **C – Signs**

The combination of white lettering on a green background is reserved for general safety signs only. It is strictly forbidden to use these colours for signs above the booth.

## **D - Floors**

A booth equipped with a technical floor higher than 2cm, on which visitors are permitted, must include an access ramp. This ramp will have a width of 0.80m and a slope of 2% to 8%, and must be integrated into the booth design; it must not extend beyond the allocated floor space.

## **E –Signposting and access to Fire Safety Equipment**

The layout of the booth must not hide the general safety signals indicating the location of exits and emergency exits.

Fire fighting and emergency equipment must not be hidden or obstructed. This includes fire extinguishers, fire hose cabinets, glass breaking instruments and emergency wall phones.

## **F –Electrical equipment on booth**

All electrical equipment on booth must be installed by professionals or people who have a perfect knowledge of the safety rules concerning them.

The exhibitor is responsible for electrical equipment from the supply box provided on the booth.

The exhibitor must complete and submit the certificate of conformity (according to Monegasque and French standards) for the electrical display.

The supply box on the booth must not be accessible to the public, but easily accessible at any time for internal staff.

Electrical power will be turned on during event opening hours only. Exhibitors requiring a 24 hour supply should contact the Operations Department (see order form - Electricity supply).

Any installations which do not comply with the regulations will not be supplied with electricity.

Please find hereafter some additional information :


### **Forbidden**

- Any modifications of the technical specifications in the supply box (location, switches, fuses,...)
- Cables including conductors with a cross-sectional area less than 1,5 mm<sup>2</sup>, at least for power points
- Cables insulated for a voltage below 500 V cable H03VH-H (scindex)
- Splices in cables
- Connections not protected by «plexo»-type junction boxes
- Two-pole 6A multiple sockets and adaptors.
- Unsecured sockets.
- Discharge lamps which are not in accordance with NFC 15 150 standards


### **Compulsory**

- There must be permanent access to the supply box (No access to the public)

If the supply box is in a locked area, power must be turned off when the booth is not manned.

- Class 1 equipment (Symbol ) must have an earth connection.

- Halogen lamps must be at a minimum height of 2.25 m, securely fixed, far from any flammable materials, equipped with a safety shield made of glass or similar (wire netting is no longer allowed)

- Class 2 (two) equipment, double insulation, symbol 
- Illuminating garlands must have C2 (two)-rated cables and sockets fixed to the power leads

### **Recommended or authorized**

1 Three-pin multiple sockets and adaptors 10A/16A

### **G - Combustible materials**

It is strictly forbidden to store wood, paper, straw, cardboard and packaging materials which are a fire hazard in the exhibition areas, the booths, the areas behind them and the cabins.

The use of gas and flammable liquids is absolutely forbidden inside the Grimaldi Forum.

Ashtray : If smoking is authorized, exhibitors must provide ashtrays.

### **H - Protection of the public**

Exhibitors are fully responsible for all displays and demonstrations they hold.

Machines with moving parts, hot surfaces, points or sharp edges, must either be fitted with appropriately anchored screens or casings, or, set back at least one meter from the aisles. When these machines are on display, an area must be cordoned off around them so that all dangerous parts are out of reach of the public.

If machines with hydraulic jacks are displayed with the jack fully extended, a mechanical device must be fitted in addition to the hydraulic safety devices on the jack, to prevent accidental collapse. All machines must be stabilized to prevent them from overturning.

### **I - Safety committee**

All booth must be finished before the Committee's inspection visit the day before, or the morning of the event's opening .

The exhibitors or their qualified representative must be present at their booth during this inspection and must be able to supply all information and certificates concerning equipment and materials used.

The decisions taken by the administrative authority, on the recommendation of the Committee following its inspection visit, can go as far as a ban on the use of the booth, and must be carried out immediately.

The Grimaldi Forum and the organizer refuse to accept any responsibility if the Safety Committee decides to close a booth because the exhibitor has not respected the safety rules

## **3.6 Forms**

**SAFETY QUESTIONNAIRE**

Order forms will be available after confirmation of your registration to  
**PLANET FASHION**

MATERIAUX D'AMENAGEMENT OU DE DECORATION MIS EN PLACE PAR L'EXPOSANT OU LE DECORATEUR  
 A L'EXCEPTION DE CEUX FOURNIS PAR LE GRIMALDI FORUM.

Matériaux	Epaisseur (e) en mm	Description Marque commerciale	Repère plan *	Classement		
				Exigé	Prévu	- Laboratoire - Numéro P.V.
OSSATURES				M0 - M1 M2 - M3		
CLOISONS				M0 - M1 M2 - M3		
Bois dur				e = 14 mm		
Bois résineux				e = 18 mm		
Contre-plaqué				e = 18 mm		
Aggloméré				e = 18 mm		
Mélaminé				e = 7 ou 8 mm		
REVETEMENTS DES CLOISONS				M0 - M1 M2		
REVETEMENTS DE SOL						
- Moquette au sol				M4		
- Moquette sur podium ou estrade				M3		
PLAFOND						
velum				M1 - perméable Fumée si + 10% surface salle		

\* Voir formulaire "schéma stand"

**SAFETY QUESTIONNAIRE**

(2)

Order forms will be available after confirmation of your registration to  
**PLANET FASHION**

Matériaux	Epaisseur (e) en mm	Description Marque commerciale	Repère plan *	Classement		
				Exigé	Prévu	- Laboratoire - Numéro P.V.
MATIERES PLASTIQUES				M1 - M2		
PEINTURES				Peintures à l'eau		
ELEMENTS DE DECORATION Tentures Rideaux Voilages Elements en relief				M0 - M1 - M2		
ELEMENTS TRANSPARENTS OU TRANSLUCIDES				Verre Trempe Feuilleté P.V.C. Polycarbonate		
AGENCEMENT ET MOBILIER				M1 - M2 M0 - M1 M2 - M3		
DECORATION FLORALE Fleurs artificielles				M2		

\* Voir formulaire "schéma stand"

fait à : .....

le : .....

Signature :

Cachet de l'exposant :

Visa du chargé de sécurité :

**DECLARATION FORM FOR EQUIPMENT OR MACHINERY  
DISPLAYED IN OPERATION**

Order forms will be available after confirmation of your registration to  
**PLANET FASHION**

TYPE DE MATÉRIEL OU D'APPAREIL PRÉSENTÉ EN FONCTIONNEMENT

RISQUES SPÉCIFIQUES

Sources d'énergie électrique supérieure à 100 KVA : .....  
Puissance utilisée : .....  
Liquides inflammables (autres que ceux des réservoirs de véhicules automobiles) :  
.....  
Nature : .....  
Quantité : .....  
Mode d'utilisation : .....

RISQUES NÉCESSITANT UNE DEMANDE D'AUTORISATION OU UNE DÉCLARATION PARTICULIÈRE

Moteur thermique ou à combustion : .....  
Générateur de fumée : .....  
Gaz Butane - Propane : .....  
Autres gaz dangereux (acétylène, oxygène, hydrogène, etc ...) : .....  
Nature : .....  
Quantité : .....  
Source radioactive : .....  
Rayon X : .....  
Laser : .....  
Appareil comportant une flamme nue : .....  
Autre cas : .....

Signature

Cachet de l'exposant

Visa du chargé de sécurité

**CERTIFICATE OF ELECTRICAL COMPLIANCE**

Order forms will be available after confirmation of your registration to  
**PLANET FASHION**

ATTESTATION DE CONFORMITE ÉLECTRIQUE

à remplir dans le cas d'installations électriques réalisées par une entreprise  
autre que le Grimaldi Forum

Je soussigné : .....

Responsable du stand n° : .....

Nom de la société (si autre que l'exposant) et adresse : .....

.....

.....

.....

certifie que les installations électriques sur le stand ont été installées par du personnel compétent et conformément aux règles de l'art, et que les matériels utilisés répondent aux normes en vigueur dans les établissements recevant du public.

*Note : Si vous êtes une société chargée du montage du stand, veuillez indiquer votre adresse complète ainsi que vos numéros de téléphone et de fax.*

Fait à :

Signature :

Cachet de l'exposant:

Le :



#### **IV : ACCESS AND PARKING**

##### **4.1 : Access and delivery**

Exhibitors and/or forwarders must respect regulations relating to goods transportation in Monaco.

Exhibitors and/or forwarders must respect times when HGV movements are prohibited :

**Movement of all types of HGV is prohibited from :  
08:00 A.M. to 09:00 A.M.**

Exhibitors and/or forwarders must respect access and departure itineraries (attached in annex).  
Apart from these itineraries, movement of HGVs is prohibited in the Principality.

We strongly advise exhibitors and/or forwarders to use the services of the Grimaldi Forum approved suppliers for the transportation of their products on site.

Waivers can be obtained in cases of urgent necessity. Please fill out the «Delivery of Goods and Parking Requirement» form - attached in annex - and return it by fax dully completed.

##### **4.2 : Wide loads escort**

On account of the nature of the road system in Monaco (bridges, tunnels, etc.), heavy goods vehicles must be escorted by the Police when vehicle dimensions exceed :

18.75 m length  
2.60 m width  
4.30 m height

To request an escort, please fill the attached form. Wide load movement into or out of the Principality are scheduled between 8pm and 7am.

**In any case, please fill out the «Delivery of Goods and Parking Requirement»  
form (attached in appendix) and return it by fax ( + 377 99 99 22 01),  
5 days prior to the vehicle's arrival.  
All the technical specifications of the vehicle must be provided.**

### 4.3 Parking area

Vehicles over 2 meters high :

Special rate for event participants: 1.00 euro per hour (during 12 hours then 2.00 euros) subject to availability of parking spaces.

This preferential tariff will be applied on presentation of a magnetic card which is distributed by the Grimaldi Forum security guard in the unloading bay, between 6.00 a.m. and 9.00 p.m from monday to friday, and between 6.00 am and 2.00 pm durin week ends and bank holidays.

With this card, users benefit from two hours free parking. Any sum due must be paid using the automatic toll machine located at the car park exit.

Drivers should insert their entry ticket and then the magnetic card, and fi nally pay any sum due for the period of parking.

To obtain parking space, the completed «Delivery of Goods and Parking Requirement» form (attached in annex) must be returned by fax.

Vehicles less than 2 meters high :

For individual cars, parking lots are available nearby :

GRIMALDI FORUM PUBLIC CAR PARK: 4, avenue Princesse Grace

LARVOTTO PUBLIC CAR PARK: Avenue Princesse Grace (opposite the beach)

LOUIS II PUBLIC CAR PARK: Boulevard Louis II (opposite the CCAM)

A special daily rate of 5.50 euros is available to event participants.

This preferential tariff will be applied on presentation of a voucher which exhibitors can obtain from the organizer.

Exhibitors are invited to pass on to their forwarders all this information : access rules, wide load escort and parking requirement, access plan.

For further information, do not hesitate to contact our services at the following numbers:

Phone : +377 99 99 22 18

Fax : +377 99 99 22 01

**Order forms will be available after confirmation of your registration to  
PLANET FASHION**

## GOODS DELIVERY & PARKING REQUIREMENT

### RENSEIGNEMENTS CONCERNANT LE TRANSPORTEUR :

SOCIETE : .....  
 Tél. : .....  
 Fax : .....  
 Nom du chauffeur : .....  
 Tél. : .....

### RENSEIGNEMENTS CONCERNANT LE VÉHICULE :

TYPE :         Camion                       Camion et remorque                       Semi-remorque

Numéro d'immatriculation : .....

Caractéristiques : P.T.C. .... Longueur ..... Largeur ..... Hauteur .....

### DATE D'ARRIVÉE / DE DÉPART :

Montage :            Date d'arrivée prévue le \_\_ / \_\_ / 2009 à \_\_\_ : \_\_\_ h  
                           Date de départ prévue le \_\_ / \_\_ / 2009 à \_\_\_ : \_\_\_ h

Démontage :        Date d'arrivée prévue le \_\_ / \_\_ / 2009 à \_\_\_ : \_\_\_ h  
                           Date de départ prévue le \_\_ / \_\_ / 2009 à \_\_\_ : \_\_\_ h

*For assistance to unload your truck, please refer to the order form «Personnel»*

### DEMANDE DE STATIONNEMENT AU PARKING DU GRIMALDI FORUM

(sous réserve de places disponibles et au tarif préférentiel de 1 €par heure jusqu'à la 12ème heure, au delà 2 €par heure) payable directement aux caisses du Parking

Montage :            Début de stationnement .....  
 Fin de stationnement .....

Démontage :        Début de stationnement .....  
 Fin de stationnement .....

*Please fill one form per truck*

PLAN D'ACCÈS

**Service des Titres de Circulation**



**Secteur Est de la Principauté**  
 Dispositions spéciales relatives à la circulation des poids lourds à destination ou en provenance de France ou d'Italie

**East side of the Principality**  
 Provisions related to goods transportation by vehicles coming or heading to France or Italy

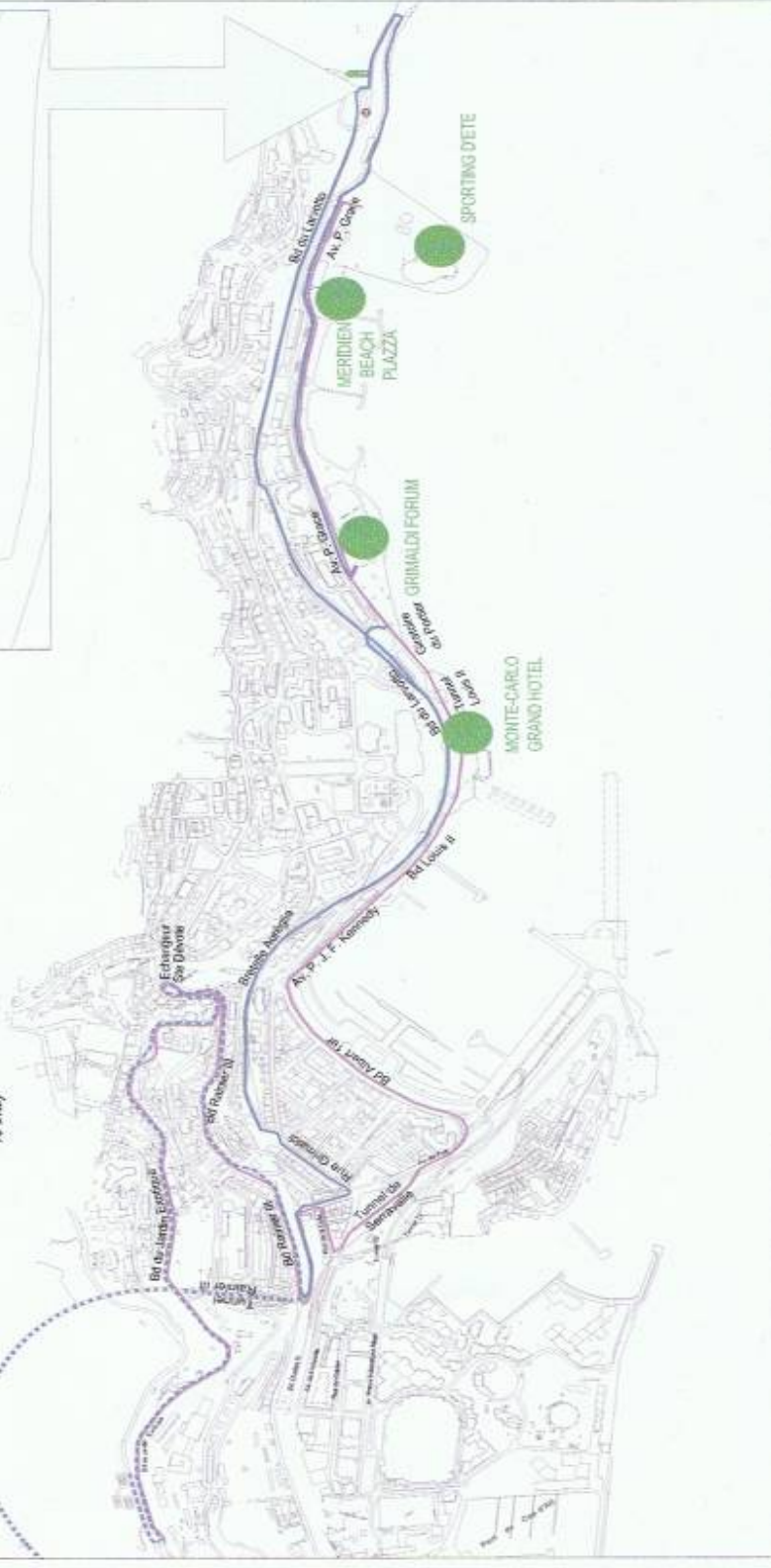


**Légende :**  
 Itinéraire d'accès depuis la France ou l'Italie  
 Access itinerary from France or Italy

Itinéraire de départ (tracé commun)  
 Departure itinerary

Vers la France  
 To France

Vers l'Italie  
 To Italy





## V : AGREED SUPPLIERS

### Stand building

GRIMALDI FORUM

BP 2000 - 10, avenue Princesse Grâce

98001 MONACO CEDEX

Tel : +377 99 99 22 18 - Fax : +377 99 99 22 01

E-Mail : [bmoutard@grimaldiforum.com](mailto:bmoutard@grimaldiforum.com)

### Furniture Rental

PROMEXPO « Athos Palace » 2, rue de la Lùjerneta

MC 98000 MONACO

Tel : +377 97 98 51 70 Fax : +377 97 77 83 06

E-Mail : [info@promexpo.mc](mailto:info@promexpo.mc)

site web : [www.promexpo.mc](http://www.promexpo.mc)

### Computer Equipment Rental

#### EURODOCUMENT

Gildo Pastor Center

rue du Ganian

98000 MONACO

Tel : +377 97 70 76 67

Fax : +377 97 70 76 68

E-Mail : [monaco@eurodocument.com](mailto:monaco@eurodocument.com)

Site Web : [www.eurodocument.com](http://www.eurodocument.com)

#### PC LOC EVENTS

14, avenue Gallieni 7,

06000 NICE

Tel : +33 4 97 08 14 14

Fax : +33 4 97 08 14 75

E-Mail : [bruno.ricciardi@pclocevents.com](mailto:bruno.ricciardi@pclocevents.com)

Site web : [www.pclocevents.eu](http://www.pclocevents.eu)

### Booth catering service

SCS RAMBAUD & Cie 57 rue Grimaldi

MC 98000 MONACO

Tel : +377 99 99 20 20

Fax : +377 93 50 60 12

E-Mail : [karement@karement.mc](mailto:karement@karement.mc)

### Plants Rental

GREEN PLUS

« Le Copori »

9, avenue Prince Albert II

98000 MONACO

Tel : +377 92 05 68 20

Fax : +377 92 05 28 63

E-Mail : [greenplus@greenplus.com](mailto:greenplus@greenplus.com)

### Flowers Rental

GASTALDI FLEURS

25, avenue Prince Albert II

98000 MONACO MC

Tel : +377 97 70 41 27

Fax : +377 97 70 41 28

E-Mail : [gastaldifleurs@libello.com](mailto:gastaldifleurs@libello.com)



## **AGREED SUPPLIERS**

### **Forwarding agent - On site Lifting**

OFFICE MARITIME MONEGASQUE

Stade Louis II - Entrée E

13, avenue des Castelans

MC 98000 MONACO CEDEX

Tel : +377 92 05 76 15

Fax : +377 92 05 19 59

E-Mail : [info@omm-monaco.com](mailto:info@omm-monaco.com)

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# **EVERA**

**ECOLOGIC VEHICLES ● RENEWABLE ENERGIES**

# **MONACO**

# **2009**

**From March 27<sup>th</sup> to 30<sup>th</sup> 2009**

## **STAND DESCRIPTION**

**2009**





## **VI : STAND STRUCTURE**

### **6.1 Modular booth description**

Following are the description of the various booth possibilities :

#### **GF Basic semi-equipped module**

Anodized aluminium sections

Panels with melamine coating

Anodized aluminium bar as front structure.

Electrical box of 1Kw including 4 x 10/16A - 220 V plugs per module

Carpet (colour to be defined).

One flag sign per 9 sq. m. module

1 rail of 3 spots type 2 black colour per 9 sqm module

Note :

Fixing on the melamine board with nails, pins, staples, adhesives etc... is forbidden.

It is recommended that a system of hooks and chains has to be used.

All additional facilities which are not mentioned above, or other booth structures different from the ones indicated above, can be provided at the rates quoted on the Order Forms.

Exhibitors reserving unequipped space only are reminded that the Grimaldi Forum Decoration Department is at their disposal for any further information and quotation.

Contact : Bruce CAMPBELL : +377 99 99 22 21

## ***6.2 Additional equipment***

Additional equipment and services are proposed by the Grimaldi Forum SAM for the fitting of the booths that exhibitors can order through the Order Forms.

The order must be sent to the Grimaldi Forum SAM one month before the opening of the event at the latest.

A penalty fee will be added to the cost of the orders if the stated deadline is not respected.

Any order will be registered only on receipt of the complete payment made by bank cheque or bank transfer for the supplies, including the contingent additional charge plus tax.

### GFM Order Forms List :

- Rental of Materials : Decoration
- Booth Sign
- Audiovisual Equipment
- Internet Connection
- Telephone Connection
- Electricity Supply
- Electrical Fittings
- Stand Cleaning
- Personnel
- Hostesses

### Suppliers Order Forms List :

- Furniture Rental
- Forwarding agent - On site Lifting
- VAT Refund
- Plants Renta
- Booth catering service
- Computer Equipment

Rental plants

[www.greenplus.com](http://www.greenplus.com)

Rental Forniture

[www.promexpo.mc](http://www.promexpo.mc)

**STAND GF BASIC 9 m<sup>2</sup>**



*Furniture not included - content of this document has no contractual value  
 Mobilier non inclus - ce document n'a pas de valeur contractuelle*

**MOBILIER NON INCLUS.  
 CE DOCUMENT N'A PAS DE VALEUR CONTRACTUELLE.**

Panneaux mélaminés / *Melamine panels*  
 Poirier Ambre Jaune Clair / *Wood covering*



Structure / *Structure*  
 Aluminium anodisé / *Anodized aluminium*



Enseigne latérale / *FlagSign*  
 Forex Blanc / *White Forex*



**FURNITURE NOT INCLUDED.  
 CONTENT OF THIS DOCUMENT HAS NOT CONTRACTUEL VALUE.**

